



**REGENT EDUCATION & RESEARCH FOUNDATION
GROUP OF INSTITUTIONS**

Reformation of ICC in RERF Campus on 2nd February, 2023

REF NO: RERF/ICC 22-23/002

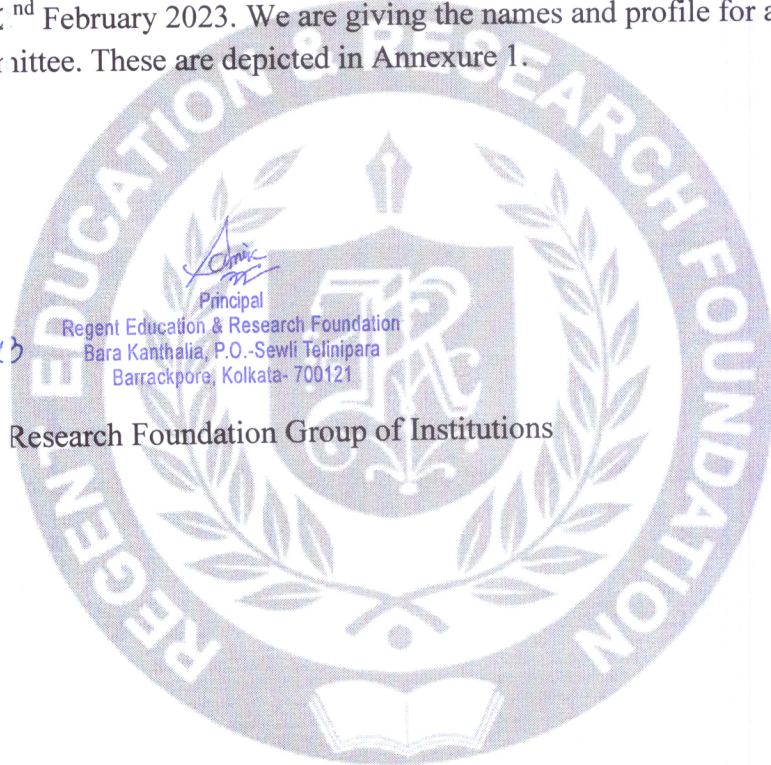
Date: 2nd February, 2023

This is the information for all concern, that in RERF campus, we have formed ICC for the academic session 2022-2023 on 2nd February 2023. We are giving the names and profile for all the members who are include in the committee. These are depicted in Annexure 1.

Amir
24/02/2023

Principal

Regent Education and Research Foundation Group of Institutions



Amir
Principal
Regent Education & Research Foundation
Bara Kanthalia, P.O.-Sewli Telinipara
Barrackpore, Kolkata- 700121

ANNEXURE -1

INTERNAL COMPLAINTS COMMITTEE							
REGENT EDUCATION AND RESEARCH FOUNDATION GROUP OF INSTITUTIONS							
BARRACKPORE, KOLKATA.							
NAME OF THE COMMITTEE MEMBERS							
SL. NO.	NAME	PHONE NO	MAIL ID	Members Status	Appointment Date	Signature	
1	Dr. Nibedita Mukherjee	9831101479	dr.nibeditam@regent.ac.in	Chair Person	02.02.2023	Nibedita Mukherjee	
2	Labani Nandi	7001735731	labanin@regent.ac.in	Convener	02.02.2023	Labani Nandi	
3	Payel Chakraborty	9432925973	payelc@regent.ac.in	Faculty	02.02.2023	Payel Chakraborty	
4	Mrs. Ishika Ghosh	8017425849	ishikagd@regent.ac.in	Faculty	02.02.2023	Ishika Ghosh	
5	Subhadeep Mondal	7076775280	subhadeepm@regent.ac.in	Faculty	02.02.2023	S. Mondal	
6	Miss. Rajalakshmi Chandrasekhar	9477152041	crajalakshmi@regent.ac.in	Faculty	02.02.2023	L. Rajalakshmi	
7	Miss. Pragati Ghosh	9163558657	pragatig@regent.ac.in	Faculty	02.02.2023	Pragati Ghosh	
8	Mr. Raju Kumer Shaw	8617767643	rajushaw@regent.ac.in	Non-Teaching Staff	02.02.2023	R.K Shaw	
9	Miss. Trina Bhattacharya	8240600320	trinabhatta95@gmail.com	Non-Teaching Staff	02.02.2023	Trina Bhattacharya	
10	Miss. Sagorika Majumder	9330460161	Sagorika.2003.majumder@gmail.com	Student	02.02.2023	Sagorika Majumder	
11	Miss. Barnali Majumder	8335836856	barnalimajumder2021@gmail.com	Student	02.02.2023	B.N.	
12	Miss. Pratistha Pramanik	6295395518	pramanikpratistha@gmail.com	Student	02.02.2023	P. Pramanik	
13	Naurin Sultana	8515074087	naurinbithi.nb@gmail.com	Student	02.02.2023	Naurin Sultana	



REGENT EDUCATION AND RESEARCH FOUNDATION GROUP OF INSTITUTIONS

Minutes of the Internal Complaint Committee Meeting held on 22.06.2023 at 3pm at Room No. 312.

The meeting was held on 22.06.2023 at 3pm at Room No. 312 and the proceedings of the meeting are as follows:

Proceedings:

1. It has been decided that a seminar will be arranged for the students on 26th July, 2023.

Members Present

- 1) Nibedita Mukherjee *Nibedita Mukherjee*
- 2) Labani Nandi *Labani Nandi*
- 3) Ishika Ghosh *Ishika Ghosh*
- 4) Shreyasi Sengupta *S. Sengupta*
- 5) Payel Chakraborty *Payel Chakraborty*
- 6) Rajalakshmi Chandrashekhar *C. Rajalakshmi*



REGENT EDUCATION AND RESEARCH FOUNDATION GROUP OF INSTITUTIONS

Minutes of the Internal Complaint Committee Meeting held on 15.03.2023 at 02:30 pm at Room No. 311

The meeting was held on 15.03.2023 at 02:30 pm at Room No. 311 and the proceedings of the meeting are as follows:

Proceedings:

1. The schedule of the program of Women's Day has been decided.
2. At first there will be speech of Convener.
3. After that our Principle Sir will deliver his speech.
4. Our guest members will be introduced and welcomed.
5. The program will be followed by lamp lighting.
6. Students will inaugurate the program.
7. After that the guest members will start the main program. They will give speech, then it will be continued by interactive session. They will organize debate.
8. At last the program will be ended by vote of thanks.

Members Present

1. Ms. Labani Nandi
2. Dr. Nibedita Mukherjee
3. Ms. Shreyasi Sen Gupta
4. Miss. Payel Chakraborty
5. Ms. Ishika Ghosh
6. Ms. Pragati Ghosh
7. Miss C. Rajalakshmi

Labani Nandi
Nibedita Mukherjee
S. Sen Gupta
Payel Chakraborty
Ishika Ghosh
Pragati Ghosh
C. Rajalakshmi



REGENT EDUCATION AND RESEARCH FOUNDATION GROUP OF INSTITUTIONS

Minutes of the Internal Complaint Committee Meeting held on 02.02.2023 at 3pm at Room No. 312.

The meeting was held on 02.02.2023 at 3pm at Room No. 312 and the proceedings of the meeting are as follows:

Proceedings:

1. At first there is a discussion on preparation of NAAC File.
2. It has been decided that a program will be held on Women's Day by Women's Cell in our College.

Members Present

- 1) Nibedita Mukherjee *Nibedita Mukherjee*
- 2) Labani Nandi *Labani Nandi*
- 3) Payel Chakraborty *Payel Chakraborty*
- 4) Pragati Ghosh *Pragati Ghosh*
- 5) C. Rajalakshmi *C. Rajalakshmi*
- 6) Ashmita Guha Chowdhury *AGC*



REGENT EDUCATION AND RESEARCH FOUNDATION GROUP OF INSTITUTIONS

Minutes of the Internal Complaint Committee Meeting held on 06.01.2023 at 4pm at Room No. 315.

The meeting was held on 06.01.2023 at 4pm at Room No. 315 and the proceedings of the meeting are as follows:

Proceedings:

1. It has been decided that a prize distribution ceremony will be arranged for the students who participated in debate and drawing competition in our College held in the previous year (2022).
2. Along with this there will be a quiz competition in the beginning.

Members Present

- 1) Nibedita Mukherjee *Nibedita Mukherjee*
- 2) Labani Nandi *Labani Nandi*
- 3) Ishika Ghosh *Ishika Ghosh*
- 4) Shreyasi Sengupta *S. Sengupta*
- 5) Payel Chakraborty *Payel Chakraborty*



REGENT EDUCATION AND RESEARCH FOUNDATION GROUP OF INSTITUTIONS

Minutes of the Internal Complaint Committee Meeting held on 06.09.2022 at 12 noon at our Language Lab.

The meeting was held on 06.09.2022 at 12 noon at Language Lab and the proceedings of the meeting are as follows:

Proceedings:

1. A complaint letter was submitted by Ms. Suchismita Paul Kundu from the Department of Library describing mainly that she is not getting proper working environment at her job place. The meeting was arranged to solve out this.
2. The members of Women's Cell sat with the HOD of library Mr. Bivash Majumder to know his opinion regarding this.
3. Another member of library Ms. Tanushree Bhowmick was called to know her opinion.
4. Also the members of the cell talked with Ms. Suchismita Paul Kundu to know her opinion.
5. A mail containing the complaint letter was sent to both Mr. Bivash Majumder and Ms. Tanushree Bhowmick to get response from them.
6. Further proceedings should be taken after getting their response mail.

Members Present

- 1) Nibedita Mukherjee *Nibedita Mukherjee*
- 2) Anupa Nandi *Anupa Nandi*
- 3) Ishika Ghosh *Ishika Ghosh*
- 4) Shreyasi Sengupta *S. Sengupta*
- 5) Trina Bhattacharya *Trina Bhattacharya*
- 6) Payel Chakraborty *Payel Chakraborty*
- 7) Labani Nandi *Labani Nandi*
- 8) R.K. Shaw *R.K. Shaw*
- 9) Ashmita Guha Chowdhry *AGC*
- 10) C.Rajalaxmi *C. Rajalakshmi*



REGENT EDUCATION AND RESEARCH FOUNDATION GROUP OF INSTITUTIONS

Minutes of the Internal Complaint Committee Meeting held on 05.03.2022 at 11:00 am at Room No. 316

The meeting was held on 05.03.2022 at 11:00 am at Room No. 316 and the proceedings of the meeting are as follows:

Proceedings:

1. It has been decided that a program will be held on 8th March, 2022 (Women's Day) by Women's Cell through offline mode in our College and students as well as faculty members will take part in it.
2. In the beginning there will be a Poster Competition along with this.

Members Present

1. Ms. Labani Nandli *Labani Nandli*
2. Dr. Nibedita Mukherjee *Nibedita Mukherjee*
3. Ms. Ashmita Guha Chowdhury *Ashmita Guha Chowdhury*
4. Ms. Shreyasi Sengupta *S. Sengupta*
5. Ms. Himeli Chakraborty *Himeli*
6. Miss. Payel Chakraborty *Payel Chakraborty*
7. Ms. Ishika Ghosh *Ishika Ghosh*



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**Minutes of the Internal Complaint Committee Meeting held on 11.02.2022 at 11:45 am
at Room No. 316**

The meeting was held on 11.02.2022 at 11:45 am at Room No. 316 and the proceedings of the meeting are as follows:

Proceedings:

1. It has been decided that all the members of the Women's Cell will check the essays written by the students in the Essay Competition held on 27/01/2022 to 06/02/2022. Result will be finalized after that.
2. Women's Day will be celebrated in offline mode by Women's Cell and students will participate on that day. There will be a Poster Competition along with this.

Members Present

1. Ms. Labani Nandi *Labani Nandi*
2. Dr. Nibedita Mukherjee *Nibedita Mukherjee*
3. Ms. Shreyasi Sengupta *S. Sengupta*
4. Ms. Payel Chakraborty *Payel Chakraborty*
5. Ms. Ishika Ghosh *Ishika Ghosh*
6. Ms. Ashmita Guha Chowdhury *AGC*
7. Mrs. Himel Chakraborty *Himel*